



In order to accurately assess your financial situation and provide you with possible assistance, the information listed on the Financial Assistance Checklist is required.

If these documents are not available, please explain why in the section of the Patient Financial Statement provided for documentation.

For the Patient Financial Statement, Members of Household are defined as follows:

- If the patient is an adult include the patient, the patient's spouse and any dependents.
- If the patient is a minor, include the patient, the patient's father, dependants of the father, the patient's mother, and dependants of the patient's mother.
- "Dependents" is defined in accordance with IRS guidelines.

For the Patient Financial Statement, income represents cash receipts before taxes and includes but is not limited to, wages, salaries, tips; interest; dividends; taxable refunds, credits or offsets of state and local income taxes; alimony received; business income/loss; capital gains/loss; IRA distributions, pensions, and annuities; income from rental real estate, royalties, partnerships, S corporations, and trusts; farm income/loss, unemployment compensation; social security benefits, VA benefits, workman's compensation, and disability.

The responsible party and spouse (if applicable) should sign the Patient Financial Statement form in order to consider it complete. Upon receipt of your completed Patient Financial Statement and supporting documentation, HALO-Flight, Inc will review the information and make a determination as to the eligibility for assistance. If you choose not to complete the Financial Statement or not to provide the required supporting documentation, HALO-Flight, Inc will proceed with normal collection process.

Please return all of the above information within fifteen (15) days to be considered for assistance and allow thirty (30) days for the review process. You will be notified of the determination via letter. If you have any questions, concerns or need assistance completing the form, please feel free to contact me at **361-265-0509**.

Thank you for taking the time to complete this request for information.

Angela Hanley, CFO
HALO-Flight, Inc.